BibleVibrance Submission Guidelines & Contributor Agreement

Christian Resource Exchange • Version 2.0 • Effective [Effective Date] • submissions@biblevibrance.com

Part A — Submission Guidelines

1. Purpose

BibleVibrance ("BibleVibrance," "we," "us") is operated by **[Legal Entity Name]**, a [State/Country] [entity type]. We publish Christian resources that help people understand Scripture, grow in faith, follow Jesus Christ, and apply biblical principles in daily life.

2. Who May Submit

Individual Christians, pastors, teachers, writers, churches, ministries, podcasters, video creators, and researchers. Contributors from any Christian denomination are welcome. You must be **18 or older**; a younger contributor needs a parent or legal guardian to co-sign the Agreement. If you submit for an organization, you confirm you are authorized to bind it.

3. What We Publish

All content must be **genuinely Scripture-centered**: Bible teaching, sermons, devotionals, testimonies, reflections, prophecy studies, study guides, and educational material, in written, video, audio, or presentation form. Content that is only religious in appearance, mainly promotional, or unrelated to Scripture does not qualify.

4. Editorial Standards

Biblical foundation. Cite references accurately and in context. Clearly separate your interpretation from what the text says.

Scripture quotations. Name the translation. Stay within the publisher's free-use limits (e.g., NIV, ESV, NKJV, NLT each publish their own verse and percentage caps) and include the copyright notice they require. KJV, ASV, and WEB are public domain in the U.S.

Accuracy. Support factual claims and identify sources. Testimonies must be true; do not fabricate or embellish.

Other people. Obtain consent before naming or identifying anyone in a testimony, image, or recording, or change identifying details. Never disclose private details of minors, health, or finances without written consent.

Originality. Submit only work you created or have written permission to use. Disclose any prior publication.

AI disclosure. State whether AI tools generated any substantial part of the text, audio, or images. You remain responsible for reviewing and verifying all AI-assisted content.

- **Material connections.** Disclose any payment, affiliate link, or financial interest in a book, product, or organization you mention.
- **Presentation.** Clear, well-organized, respectful; written to serve readers, not personal fame or sales.

5. What We Do Not Accept

Material unrelated to Scripture; biblical misinformation; plagiarism; hate speech or personal attacks; defamatory or unverified accusations against real people; content endorsing or opposing political candidates or parties; disguised advertising; unsubstantiated sensational claims; medical, legal, or financial instructions presented as professional advice; content promoting self-harm or other harmful practices; sexually explicit material; and anything that infringes copyright, privacy, or other law. We may also decline work that does not fit our editorial direction.

6. How to Submit

Email **submissions@biblevibrance.com** with the subject line **RESOURCE SUBMISSION – [Your Title]**. Include: (1) your full name and organization; (2) contact email; (3) title; (4) format; (5) a short description; (6) key Bible passages; (7) the complete work or a download link for large files; (8) prior publication details, if any; (9) third-party material used and proof of permission; (10) AI-use disclosure; and (11) the signed Contributor Agreement below (typed or electronic signature accepted).

7. Review and Publication

Every submission is reviewed by our editors. We may accept, request revisions, edit, or decline, and we are not obliged to publish or to explain a decision. Submissions are not treated as confidential, and we may independently publish material on similar themes. If you have not heard from us within **[60] days**, you may treat your submission as declined and offer it elsewhere.

Part B — Contributor Agreement

This Agreement is between you ("Contributor") and [Legal Entity Name] ("Publisher") and covers the work you submit (the "Contribution"). It takes effect when you sign or electronically accept it.

B1. Review license. Until publication, you keep full ownership. You grant Publisher a non-exclusive, royalty-free license to copy, store, and review the Contribution solely to evaluate and prepare it for publication.

B2. Assignment on publication. Effective automatically on the date Publisher first publishes the Contribution, you hereby assign to Publisher all

right, title, and interest, including worldwide copyright, in the Contribution as published, including the rights to reproduce, distribute, display, perform, edit, adapt, translate, compile, and create derivative works. This assignment does not cover third-party or public-domain material, or any element not protected by copyright. If Publisher declines the Contribution, or does not publish it within **[12] months** of acceptance, no assignment occurs and all rights remain yours.

B3. License back to you. Publisher grants you a perpetual, worldwide, royalty-free, non-exclusive license to use the published Contribution for preaching, teaching, personal, and non-commercial ministry purposes, including on your own website, with the credit line "First published on BibleVibrance.com." Commercial republication (such as in a book for sale) requires Publisher's written permission, which will not be unreasonably withheld.

B4. Credit and integrity. Publisher will make reasonable efforts to credit you by name or approved pen name. Publisher will not materially change the theological meaning of your work without your consent, apart from corrections, formatting, and length edits. To the extent permitted by law, you waive moral rights that would prevent such edits.

B5. Your promises. You confirm that: (a) you are the author and owner, or hold all necessary permissions; (b) the Contribution does not infringe any copyright, trademark, privacy, or publicity right and is not defamatory; (c) you have obtained consent from identifiable people where required; (d) its factual statements are true to the best of your knowledge; (e) you have disclosed prior publication, AI use, and material connections; and (f) you have authority to enter this Agreement.

B6. Responsibility for claims. You agree to compensate Publisher for reasonable losses, including legal fees, arising from a third-party claim caused by a breach of your promises in B5.

B7. Editing and removal. Publisher may edit, format, categorize, suspend, or remove any Contribution at any time. You may ask that your name be removed from a published Contribution.

B8. No payment. Contributions are voluntary. No fee, royalty, or other compensation is owed unless agreed in a separate signed writing. This Agreement creates no employment, partnership, or agency relationship.

B9. Privacy. Your contact details are used only to review and administer your submission, under our Privacy Policy at biblevibrance.com/privacy, and are not displayed publicly without your permission. You may request access to or deletion of your personal data at [privacy email].

B10. Copyright complaints. Anyone who believes content on BibleVibrance infringes their rights may send a notice to our designated agent at **[copyright@biblevibrance.com]**. We remove infringing material promptly.

B11. General. Further documents: you will sign any confirming documents reasonably needed to record the assignment. Liability: to the extent permitted by law, neither party is liable for indirect or consequential damages. Governing law: [State/Country], with disputes heard in [County, State]. If any term is unenforceable, the rest remains in effect. This is the entire agreement on its subject; later changes to these Guidelines do not alter an Agreement already signed.

CONTRIBUTOR CONSENT AND SIGNATURE

By signing, I confirm I have read and agree to the BibleVibrance Submission Guidelines and Contributor Agreement, including the assignment of copyright on publication (B2) and the license back to me (B3).

Contributor Name: _____ Organization / Ministry: _____

Email: _____ Resource Title: _____

Type of Media: _____ AI used? ☐ No ☐ Yes — describe: _____

Signature: _____ Date: _____

Parent/Guardian (if Contributor is under 18) — Name & Signature: _____ Date: _____